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In order for you to register at the practice, we ask that you provide proof of identity and of residence in our practice area. **However, if it is not possible to provide proof of these documents, please contact the surgery to discuss.**

The following lists show the documents we will accept:

You should provide one document from List 1 for EVERY new patient. It is very helpful if this document contains a photograph.

We only need one document per household from list 2.

List 1 – Personal

- Current signed passport
- Residence permit issued by Home Office
- Current UK photocard driving licence.
- Current full UK driving licence.
- Current benefit book or original notification letter from the Benefits Agency confirming the right to benefits.
- Building industry sub contractor's certificate issued by the Inland Revenue
- Recent Inland Revenue tax notification
- Current firearms certificate
- Birth certificate
- Adoption certificate
- Marriage certificate
- Divorce or annulment papers
- Standard acknowledgement letter issued to people seeking asylum in the UK (SAL1 & SAL2)
- GV3 form issued to people who want to travel in the UK but do not have a valid travel document.
- Home Office letter IS KOS EX or KOS EX2
- Police registration document
- Certificate of employment in HM Forces

List 2 – Address

- Recent utility bill (not mobile telephone bill)
- Local authority tax bill (valid for current year)
- Counterpart to current UK photo card or driving licence.
- Current full UK Driving License (if not used for evidence of name)
- Bank, building society or credit union statement or passbook containing current address.
- Recent original mortgage statement from a recognised lender
- Current local council/housing association rent card or tenancy agreement.
- Court order
- Current benefits book or original notification letter from the Benefits Agency confirming the rights to benefit.